



PLEASE DETAIL THE ISSUES WITH YOUR ORDER

ORDER RETURN FORM

ORDER DETAILS:

DATE: _____

DATE REQUIRED: _____

BUSINESS NAME _____

ORIGINAL ORDER REF: _____

PHOTOS EMAILED: (PLEASE CIRCLE) YES | NO

PLEASE DETAIL THE ISSUE:

CLIENT FAULT - REWORK/ ALTERATION

Eg. Wrong width ordered

MANUFACTURING/ SUPPLIER FAULT - REWORK/ ALTERATION

Eg. Incorrect drop manufactured

MANUFACTURING/ SUPPLIER FAULT - REMAKE/ NEW

Eg. Incorrect fabric manufactured

CURTAIN REQUIREMENTS:

LINE NO.	LOCATION	WIDTH	DROP	HEM	HEADING	OPENING	LINING
Eg. Line 1	Eg. Lounge	X	X	X	X	X	X

ADDITIONAL NOTES

(Eg. Please alter curtain to suit new width of 2300mm)

TRACK REQUIREMENTS

LINE NO.	LOCATION	WIDTH	COLOUR	RUNNERS	OPENING	LINING
Eg. Line 1	Eg. Lounge	X	X	X	X	X

ADDITIONAL NOTES

(Eg. Please cut down track and alter runners to suit new width of 2300mm)